

Oregon Global Warming Commission Natural & Working Lands Proposal

Roles and Expectations

Expectations

- Prepare for and attend all scheduled meetings.
- Be timely and responsive with communications.
- Be actively engaged in ensuring the fairness and transparency of the process.
- Actively participate in productive exchanges.
- Work collegially to produce quality deliverables.
- Openly acknowledge any potential conflict of interest.

Roles

Advisory Committee

Role: Provide current knowledge, critical thinking, analysis, and perspectives to inform the implementation of the Oregon Global Warming Commission's Natural and Working Lands Proposal and the Institute for Natural Resource (INR) project deliverables.

- Actively participate in committee and sub-committee meetings.
- Review draft products developed by the Institute for Natural Resources (INR) and other technical experts on behalf of the Commission.
- Provide substantive input on draft products.
- Work collaboratively with other advisory committee members to understand issues and perspectives that represent the diversity of interests in Oregon.

Ad Hoc Technical Groups

Role: Gather, compile, and share scientific and technical expertise that informs the development of Natural and Working Lands project deliverables. Make recommendations for Advisory Committee consideration.

Group themes: agricultural landscapes, blue carbon, working forestlands, rangelands and grasslands, urban-suburban

- Work with/help advise INR Technical Leads produce intermediate and final products, including drafting requested information for the final report, if needed.
- Engage with INR Technical Ad Hoc Group Leads.
- Attend technical meetings.
- Conduct research, information gathering, and documentation of process/results/findings.

- Consider the input and perspectives of the advisory committee that may inform intermediate and final products.

Agency Advisory and Coordinating Committee (State Agencies Staff)

Role: Coordinate with INR and the Commission on the completion of the Natural and Working Lands deliverables.

- Respond to Advisory Committee requests for information.
- Make recommendations on agency activities, roles and responsibilities and opportunities for cross-agency collaboration to accelerate outcomes.
- Participate in ad hoc technical work groups, as requested and where appropriate.

Facilitator

Role: Ensure effective and efficient engagement among Advisory Committee members and within and among ad hoc technical groups, create and manage a website that shares the progress made achieving project milestones in a transparent and engaging way, facilitate a process that produces deliverables according to established milestones.

- Work with the INR Director and OGWC representative to design Committee meetings.
- Design processes that will achieve the committee's goals and provide fairness and transparency for the process.
- Use group facilitation competencies to add value to the Advisory Committee's and technical experts' work – use time and space intentionally, evoke participation and creativity.
- Facilitate all Advisory Committee meetings and work group meetings.
- Steward the process and assure impartial content.
- Report directly to the INR Director.
- Maintain confidentiality of information.

Oregon Global Warming Commission (OGWC) Representative

Role: Ensure an advisory committee is created that represents the diversity of land management interests and geographies in Oregon, and participate throughout the process to ensure the Oregon Global Warming Commission Natural and Working Lands Proposal needs are met.

- Head the process for establishing Advisory Committee, including any vacancies.
- Attend Advisory Committee meetings.
- As needed, work with the facilitator, Advisory Committee, INR Director, and INR staff.
- Share products from Advisory Committee with OGWC members - review, discuss, and modify, as needed, prior to adoption.

Institute for Natural Resources Technical Leads

- Attend any technical meetings.
- Attend Advisory Committee meetings
- Conduct research, information gathering, and documentation of process/results/findings.

- Work with the facilitator and the project team to help produce intermediate and final products including drafting requested information for the final report, if needed.

Institute for Natural Resources Director

- Attend meetings.
- Oversee project process, communications, and development of products.
- Hire and work with the facilitator.
- Provide guidance to INR staff in their logistical, research, and product delivery tasks.
- Work with the facilitator, the Advisory Committee, and OWGC representative to help resolve any issues that may arise in the implementation of the project.
- Serve as the point of contact, with the facilitator and the OWGC representative, regarding stakeholder interactions and communications.